

Industrial User Survey

Many business activities are governed by federal, state, and local environmental regulations. The purpose of this form is to collect required environmental information via the attached survey. Industrial Users shall submit this survey within 60 days of being requested by the Industrial Pretreatment Program (IPP) (GRC 4.45.050(4)). *Failure to complete and return the survey may result in a \$100 fine (Council Resolution 3500).*

Instructions

1. Answer ALL questions on the Industrial User Survey. Enter N/A if the question does not apply to your business. Failure to complete the entire form will require additional follow-up by the City.
2. If you need additional space to provide an adequate response to any of the questions, please attach additional pages. For questions or assistance, call 503-618-2525 or email IPP@GreshamOregon.gov.
3. Complete and return the Industrial User Survey to:

City of Gresham
Department of Environmental Services
Industrial Pretreatment Program
1333 NW Eastman Parkway
Gresham, OR 97030
Or Email: IPP@GreshamOregon.gov

Wastewater Industrial Pretreatment Program

The City's IPP is responsible for preventing harmful pollutants from entering the sanitary sewer system. Harmful pollutants may impair the sewer system, pass through the sewer treatment plant, and contaminate the Columbia River, or degrade the quality of biosolids. All non-domestic sewer dischargers in the cities of Gresham, Wood Village, and Fairview are mandated by federal, state, and local requirements to meet Gresham's wastewater system pretreatment regulations. To assist you, pretreatment standards may be found at www.greshamoregon.gov/Industrial-Pretreatment-Program.

Hazardous Waste Management Requirements

Your facility may be subject to solid or hazardous waste management requirements pursuant to the Federal Resource Conservation and Recovery Act and the State of Oregon hazardous waste management regulations. If your facility discharges hazardous waste to the sanitary sewer system, then you are required to report such discharges to the City of Gresham, Oregon Department of Environmental Quality, and Environmental Protection Agency Regional office, per Chapter 4.45.030 of the *Gresham Revised Code*. www.greshamoregon.gov/Gresham-Revised-Code.

To determine which wastes are considered hazardous, refer to title 40 Code of Federal Regulations, part 261 or consult the Oregon Department of Environmental Quality, Hazardous Waste Program www.oregon.gov/deq/Hazards-and-Cleanup.

Definitions

Chemicals are substances used with the expectation that they will create an effect such as cleaning and thinning. They may include detergents, bleach, cleaners/degreasers, alkaline cleaners, acid sanitizers, paint cleaners, auto/parts cleaners, boiler additives, drain cleaners (sulfuric acid), etc.

DEQ or Department of Environmental Quality

Domestic discharges (wastewater) are those that are derived from ordinary residential routines in our homes, such as the wastewaters discharged from our bathrooms, kitchens, or utility rooms and are free of any requirements of special treatment before being discharged into the public sanitary sewer. Examples of discharges that require special treatment and are not domestic discharges could be wastewater generated from a manufacturing process, commercial kitchens, or from washing or cleaning of vehicles or equipment, etc.

Hazardous Material includes substances that can be toxic (e.g. irritants, asphyxiates, systemic poisons, anesthetics, and narcotics) or poisonous, corrosive, explosive, flammable, carcinogenic, biologically active, or radioactive.

Hazardous Waste is a waste, or combination of wastes, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause or contribute to an increase in mortality or increase in serious, irreversible, or incapacitating reversible illness; or pose a substantial present or potential hazard to human health or environment when improperly treated, stored, transported or disposed of or otherwise managed; and normally not discharged into a sanitary sewer, subject to regulated disposal.

Industrial Wastes are solid, liquid, or gaseous waste resulting from any industrial, manufacturing, trade, or business process or from the development, recovery, or processing of natural resources.

Industrial Discharger: According to the federal and local pretreatment regulations definitions, an “industrial” discharger is any sewer user who discharges any wastewater, to the public sewer, other than domestic wastewater.

Owner is the legal owner of record as shown on the assessment and taxation records of Multnomah County, or if there is a recorded land sales contract in force, the purchaser.

Potable Water is water that is safe for humans to drink.

Stormwater is surface runoff and drainage associated with rainstorm events and snowmelt. Most stormwater ends up in groundwater or rivers without any treatment.

Wash water is water that has been used to clean cars, buildings, engines, pavement, or other objects. Wash water carries pollutants such as soap, detergents, heat, grease, oil, dissolved metals, nutrients, microbes, soil, and other particulates. Wash water must be disposed of through an approved sanitary sewer system, recycled, collected, and disposed of at a DEQ permitted facility or disposed of in compliance with a DEQ permit or waiver.

Wastewater is waste carried by water from residences, commercial buildings, industrial plants, and through the sanitary sewer system to a wastewater treatment facility.

Industrial User Survey Form

Section 1:

Company Name: _____

Facility or DBA Name: _____ Business Telephone: _____

North American Industry Classification (NAICS) Code: _____

Standard Industrial Classification (SIC) Codes: _____

Business Address (Site/Location address): _____

Business Mailing Address: _____

Representative completing this form:

Name: _____ Telephone: _____

Title: _____ Email: _____

Check all categories that apply:

- | | | |
|--|--|--|
| <input type="checkbox"/> Food Production/Manufacturing | <input type="checkbox"/> Auto Shop/Repair/Detailing | <input type="checkbox"/> Manufacturing |
| <input type="checkbox"/> Photo Processing | <input type="checkbox"/> Fuel Dispensing | <input type="checkbox"/> Salvage Operations/Transfer Station |
| <input type="checkbox"/> Transportation/Equipment Cleaning | <input type="checkbox"/> Animal Daycare | <input type="checkbox"/> Warehouse |
| <input type="checkbox"/> Dentistry/Orthodontics | <input type="checkbox"/> Medical/Veterinarian/Laboratory | <input type="checkbox"/> Other |

Provide a brief description of business activities both inside and outside your building: Principal activity, product and/or service. (Please be specific)

Section 2:

Does your company discharge wastewater other than domestic waste? Yes No

If Yes, explain what it is used for, where and how it is collected and disposed of:

2. What are the characteristics of the discharged process wastewater (if other than domestic)?

- | | | | |
|---|--|---|-------------------------------------|
| <input type="checkbox"/> Acid pH_____ | <input type="checkbox"/> Metallic | <input type="checkbox"/> Soaps/Detergents | <input type="checkbox"/> Amalgam |
| <input type="checkbox"/> Alkaline pH_____ | <input type="checkbox"/> Toxic Organics | <input type="checkbox"/> Fats, Oil & Grease | <input type="checkbox"/> Ink / Dyes |
| <input type="checkbox"/> Medicine/R _x | <input type="checkbox"/> Hot Water _____ degrees | <input type="checkbox"/> Other_____ | |
| <input type="checkbox"/> Medium or High Strength Waste: _____ BOD mg/L/day _____ TSS mg/L/day | | | |

3. Does your process wastewater undergo any pretreatment prior to discharge to the sanitary sewer system?

Yes No If yes, describe the type of treatment.

4. Does your company use or handle any chemicals? Yes No

Does your company generate any chemical waste? Yes No

If Yes, please list the type and quantity of chemicals stored and used on site (use a separate sheet if needed)

5. Do you or will you have any floor drains, catch basins, sumps, sinks or any other outlets. To the sanitary sewer or storm system in your manufacturing/production or storage areas? Yes No

If yes, describe the type of connection.

6. What is the quantity of process wastewater discharged to the sanitary sewer in gallons per day (gpd)?

less than 5,000 gpd 5,000 to 10,000 gpd 10,000 to 25,000 gpd more than 25,000 gpd

7. Are you planning to install equipment that will increase water use? Yes No

If Yes, what types of fixtures are you proposing to add? How many of each type of fixture?

8. Does your company create wash water from vehicle or equipment cleaning? Yes No

If Yes, provide the estimated volume of water used and where the wash water is collected and disposed?

9. Does your business have plans to expand or move location within the next 5 years? _____

Section 3: This form should be signed by a responsible corporate officer, a general partner, or by a duly authorized representative.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name

Title

Signature

Date

If you have questions, please contact: Phone: 503-618-2525 Email: IPP@GreshamOregon.gov