

Hollybrook Neighborhood Association

Meeting Minutes

September, 25 2025

Location: 1447 SW 5th Pl. Gresham OR, 97080

Time: 6:10 PM – 7:15PM

1. Call to Order

The meeting was called to order at **6:10 PM** by **Becky Sanchez**

2. Roll Call / Attendance

Board Members Present:

- Becky Sanchez - President
- Jeri Malin - Vice President
- Tracy Anderson - Secretary
- Alan Wilson - Land Use Chair

Residents Present:

- No residents beyond Board Members were present.

3. Approval of Previous Meeting Minutes

- **Motion:** To approve the previous meeting minutes as presented.
- **Moved by:** Becky Sanchez
- **Seconded by:** Tracy Anderson
- **Vote:** Approved unanimously by all present members.

4. Treasurer's Report

- Treasurer was not in attendance at this meeting.

5. Old Business

- **Budget:** Becky Sanchez provided brief overview that Association is still working on transferring access to new treasurer.
- **Neighborhood Coalition:** Reviewed information from 08/12/2025 Coalition of Gresham Neighborhood Associations meeting minutes to familiarize ourselves with it.

6. New Business

- **Next Meeting Ideas:** Find location for next neighborhood-wide meeting to take place, and to be on 11/13/2025. Ideas included Stepping Stone Daycare, Hollydale Elementary, St. Lukes, Japanese Garden building (Main City Park).
- **November Meeting Presentation Ideas:** Disaster preparedness, neighborhood watch, code enforcement for parking, yards, chickens, dogs off leash, etc., neighborhood welcome baskets.
- **Board Meeting Schedules:** Attempt to have the Coalition meeting the second Tuesday of each month.

7. Action Items

- **Welcome Baskets:** Assigned to Tracy Anderson and Jeri Malin – Tracy will assemble a list of recently sold homes in the neighborhood and Jeri will construct the bags and they can deliver them together.
- **Email Distribution List:** Assigned to Alan Wilson to create a new email and Tracy Anderson to manage the distribution list.

8. Announcements

- No additional announcements made.

9. Adjournment

The meeting was adjourned at 7:15 PM

- **Motion to adjourn:** Becky Sanchez
- **Seconded by:** Tracy Anderson
- **Vote:** Approved.

Respectfully submitted,
Tracy Anderson
Secretary, Hollybrook Neighborhood Association
