

# **Hollybrook Neighborhood Association**

## **Meeting Minutes**

**December, 4 2025**

**Location:** 1447 SW 5<sup>th</sup> Pl. Gresham OR, 97080

**Time** 6:00 PM – 7:00PM

---

### **1. Call to Order**

The meeting was called to order at **6:00 PM** by **Becky Sanchez**

---

### **2. Roll Call / Attendance**

#### **Board Members Present:**

- Becky Sanchez - President
- Jeri Malin - Vice President
- Tracy Anderson - Secretary
- Alan Wilson - Land Use Chair
- Kristi Karbo - Treasurer

#### **Residents Introductions:**

- No residents beyond Board Members were present.

---

### **3. Treasurer's Report**

- Kristi to contact US bank about getting us statements she is not receiving for the Association account, and need to look into a debit card.

---

### **4. Old Business**

**Neighborhood Wide Meeting:** Becky Sanchez Becky reached out to Gresham Police for neighborhood watch. Becky is waiting to hear back from him but will pick a date on their own.

- **Facebook:** Becky Sanchez is waiting for admin access to the Hollybrook Neighborhood Facebook page.
- **Bottle Drop:** Shared we have a Bottle Drop account for the Association but would need to obtain blue donation bags.
- **Speed Machine:** Request sent to Gresham Police still pending.
- **Welcome Baskets:** Jeri is looking into coupons from Stomping Grounds. Tracy got commitment from Nanna's Place and will order towels and cocoa.

---

## 5. New Business

- **Grants:** Becky will look into preparing how to apply for a grant for the summer picnic.
- **Neighborhood Signs for Meetings:** Kristi will call the sign company to see what the cost will be for neighborhood-wide signs to put out for neighborhood-wide meetings (quarterly).
- **Watch for Cars:** Signs suggested for the path of 4<sup>th</sup>

---

## 6. Action Items

- **Picnic Committee:** Look to identify people who want to help with the picnic.
- **Holly Dale Elementary:** Make contact there for assistance and access for picnic.

---

## 7. Announcements

- No further announcements were made.

---

## 8. Adjournment

The meeting was adjourned at 7:00 PM

- **Motion to adjourn:** Becky Sanchez
- **Seconded by:** Tracy Anderson
- **Vote:** Approved.

---

Respectfully submitted,  
Tracy Anderson  
Secretary, Hollybrook Neighborhood Association

---