



Powell Valley Neighborhood Association

Board Meeting Minutes

Solista, Wed. Sept 2, 2026 6:30 - 8:00 p.m.

Meeting Opened at: 6:32 p.m.

Quorum

- **Board Officers Present:** Joe Lagerstrom (President), Jim Stanton (Vice President), Jeff Muceus (Secretary) & Karen Pyle (Treasurer)
Quorum established.
- **Committee Chairs Present:** Jennifer Kaiser (EGP), Stella Butler (KRP)
- **Guests present:** Keren Standley

Old business:

1. **Minutes** – Approval of minutes from August 5, 2026, meeting. **Board voted to approve.**
2. **Secretary Report** – Jeff
 - a. Email update sent out 8/31/26 to 195 email addresses. One bounced, removed email label from contact. Jeff reminded board members to ask folks signing in to write legibly.
 - b. Postcard was completed for 9/17-member meeting and emailed to Joe to send to Lina.
 - i. Jeff commented that the city has a new contractor for printing, so the postcard should be printed and mailed by the weekend.
 - ii. Joe commented that he recommends we discontinue using the word “Association” in our general marketing. It was agreed since we still have the PVNA logo which clearly shows it.
 - c. Instagram account was created and this board meeting posted. Stella asked if we should have a TikTok account.
 - i. Jennifer had an idea to mention dogs in posts to encourage interest. Moved to Fall Newsletter ideas.
3. **Treasurer’s report** – Karen Pyle
 - a. Joe & Karen are now on the checking account.
 - b. Received NMG award of \$ 1,263.00.
 - c. Current balance of \$1,666.42 in checking account.

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- d. Donation received of \$600 cash. See bullet 6-A.
- e. Jeff mentioned he paid for the banner. Karen and Jeff will work that out. Karen said she will work out a process for reimbursements. Joe recommended we set a threshold policy for reimbursements below which will not require board approval. Joe will create a threshold policy proposal for reimbursements below which will not require board approval for the next board meeting. **[Action]**

4. Land Use update – Janet

- a. No report.
- b. Jeff is still involved by attending the coalition meetings and monitoring land use activities.
- c. Stella mentioned there is groundbreaking work going on 1st St. Trees were removed. No land use information yet.
- d. Joe reported building development happening on Williams across from EGP.
- e. Joe reported tall grass across from his home and said he reported it on MyGresham App. The city responded and mowed it.
- f. Keren asked if anyone knows who is responsible for the bioswales on Williams. Joe thinks the city is responsible. Jeff suggested using the MyGresham App for that. Joe said he thought it would be good for homeowners to do that.

5. Progress and ideas for the fall newsletter – Karen Pyle

- a. Stated she would like park updates, Land Use, the NMG money, and Member Meeting articles by 9/17. She wants the contact info for Alice Busch too. Jeff will send Alice's contact info to Karen. **[Action]**
- b. She asked about city news or updates. Joe said Stella sent him something about the Stark Street bridge. Stella said they have a site where you can vote on their illustration ideas. It was also mentioned that the new bridge will have bike and ped access. Joe or Stella will send the Stark Street information link to Karen. **[Action]**
- c. Jennifer had an idea to mention dogs in posts to encourage interest. An idea was suggested to have photos and interviews with dogs, "Who let the dogs out?" After discussion there was no decision.

6. East Gresham Park update – Jennifer

- a. Donation of \$600 from Nancy Padilla.

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- i. Jennifer counted it and gave to the Treasurer. She also provided a letter stating the money was received and given to the board.
 - ii. She provided a thank you card the board members all signed.
 - iii. Jennifer mentioned that Nancy told her we could use the money in any way we want.
 - iv. We will not be hiring the youth because of various reasons. Joe suggested we pay someone if we say it is a donation to a group for their hours of work.
 - v. States she is still waiting to hear from Tim Suelter about the hump in the park. Suggests we re-direct the trail rather than do any digging.
- b. We had a work party on 8/29. A huge pile of blackberries was cut out by the main trail. We are going to plant at that location. We might need to clear more. Keren suggested we dig out roots at the Sept work party when the soil will be softer.
- c. We had a committee meeting on 8/17 where Keren explained what we are going to do about the area near the greenway entrance which answered everyone's' questions.

7. Kane Road Park update – Stella

- a. We had a work party on 8/15. Fair turnout got a lot of work done.
- b. Stella spoke about a situation with some toddlers that were playing on the pile. Stella will write an article about the toddlers that Karen could use in the newsletter. **[Action]**
- c. Jennifer noticed a half-cut trail between 1st & 2nd Av and is concerned whether people should be using it. After discussion, Stella will check out the half-cut trail between 1st & 2nd Av and get back to Joe with details. **[Action]**
- d. Bottle drop idea from Stella. See bullet New Business 1-A.
- e. Jim mentioned that Karen Trombley who knows how to build trails is willing to help by possibly designing something for the 5th Ct park entrance where the concrete ends. Joe said he mentioned this to Jen and she was excited. Joe also stated we should have Ms. Trombley create a design and the board could work with the city to pay for it.
- f. Next KRP workday will be Sep 12 at 9:00 a.m.

8. Planning for Fall meeting

- a. Agenda – Joe will create and email a draft of the member meeting agenda

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to the board. **[Action]**

- b. Recruiting board candidates: Pres, 2nd Land Use? – Joe will create a “pitch” for secretary and a new land use person for the neighborhood meeting. **[Action]**
- c. Guest presenter(s) – Troy Grundmeyer, GPD Liaison & Alice Busch, Emergency Preparedness.
 - i. Jeff recommends Alice be given 20 min and allow Q&A time after the meeting at a table with stuff to give out. Joe will reach out to Alice to confirm allotted time and to see what documents she will have printed for us as well as the freebee stuff. **[Action]**
 - ii. Joe has been communicating with Troy. Troy doesn't have a presentation, rather he wants to just have a Q&A session. The board will provide questions to him in advance. Joe will ask Troy to also stay afterwards for Q&A at the neighborhood meeting. **[Action]** Jim suggested providing paper for attendees to write questions for Troy. Jeff will make some slips of paper for neighborhood meeting attendees to write their questions for Officer Troy. **[Action]**
- d. Location – Gordon Russell Middle School Library has been confirmed. Jeff will bring the projector for the neighborhood meeting. **[Action]** We will not be using Zoom.
- e. Snacks – No one is assigned. Jennifer recommended everyone bring a package of cookies. Agreed, but Stella will bring donut holes. Jim will bring bottled water and an ice chest. Stella said she could make iced tea. Board members will bring a package of cookies and Jim will bring bottled water and an ice chest for the neighborhood meeting. **[Action]**
Joe suggested we have a donation box. Karen will bring a donation box for the neighborhood meeting. **[Action]**
- f. Printed Info
 - i. PVNA Docs – Joe said we can use the half sheets, “What is Powell Valley about” and info about board positions.
 - ii. Keren recommends we put PVNA information and questions for Troy sheets on the tables where people sit while the emergency preparedness stuff will be on a back table.
 - iii. Jeff recommends we ask the city to print what we need including the emergency preparedness documents and business cards.
- g. Board tasks
 - i. Jennifer and Stella will talk about what we are doing in the parks.

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- ii. Joe suggested we add “Who wants to help plan the block party” to the neighborhood meeting agenda. Joe will add. **[Action]**
- h. Other tasks
 - i. Keren will put together a 5-min presentation on native plants and focus discussion on why we are doing that and why it is exciting for the neighborhood meeting. **[Action]**
- 9. **Grant spending planning** - How much for plants? How much for the spring block party?
 - a. Joe stated we are not restricted to what we spend on the block party and native plants. We just must spend the money on native plants and a block party before next spring when the next NMG grant cycle starts again.
 - b. After discussion about how much to spend on each, a **MOTION** was made by Joe to divide the grant by a percentage to determine amounts for plants and the block party. 2nd by Jeff. **MOTION PASSED**. Therefore, the calculated amounts will be: Native plants \$ 520.00 & Block Party \$ 743.00.

New business:

- 1. Possibility for fundraising using bottle deposits.
 - a. Stella suggests we use Bottledrop to raise funds and an application for Fred Meyer for refreshments each year, but we need a phone number for both. Joe said she can use his phone number. Joe also said we don't need to be a non-profit. We just need to qualify with the applications. Stella will fill out the applications for both Bottledrop and Fred Meyer using Joe's phone number. **[Action]**
- 2. New design for business cards.
 - a. The current card does have our email address on it, but it needs to be improved. Karen suggested we can make double-sided cards. Joe would like some info on how we can make our neighborhood more livable. Joe asked Karen if she would take it on if someone else would help. Jeff said he would help her to come up with a design and format. Stella suggested the city might be able to help us by printing them. Karen & Jeff will work on a design and format for the business card. **[Action]**

Meeting Adjourned at 8:02 p.m.

Meeting Action items:

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1. Joe will create a threshold policy proposal for reimbursements below which will not require board approval for the next board meeting.
2. Jeff will send Alice's contact info to Karen.
3. Stella will send the Stark Street information link to Karen.
4. Stella will write an article about the toddlers that Karen could use in the newsletter.
5. Stella will check out the half-cut trail between 1st & 2nd Av and get back to Joe with details.
6. Joe will create and email a draft of the member meeting agenda to the board.
Done per Joe (Received 9/4)
7. Joe will create a "pitch" for secretary and a new land use person for the neighborhood meeting.
8. Joe will reach out to Alice to confirm allotted time and to see what documents she will have printed for us as well as the freebee stuff. Done per Joe (Received 9/4)
9. Joe will ask Troy to also stay afterwards for Q&A at the neighborhood meeting.
10. Jeff will make some slips of paper for neighborhood meeting attendees to write their questions for Officer Troy.
11. Jeff will bring the projector for the neighborhood meeting.
12. Board members will bring a package of cookies and Jim will bring bottled water and an ice chest for the neighborhood meeting.
13. Karen will bring a donation box for the neighborhood meeting.
14. Joe will add "Who wants to help plan the block party" to the neighborhood meeting agenda. Done per Joe (Received 9/4)
15. Keren will put together a 5-min presentation on native plants and focus discussion on why we are doing that and why it is exciting for the neighborhood meeting.
16. Stella will fill out the applications for both Bottledrop and Fred Meyer using Joe's phone number.
17. Karen & Jeff will work on a design and format for the business card.