1333 NW Eastman Parkway
Gresham, OR 97030

503-618-2845
GreshamOregon.gov

-MANDATORY-
Re-Roof Pre-Inspection Report Form

Prior to the installation of new roofing, a pre-roof inspection is required during tear off to verify that the existing roofing meets the conditions of **OSSC 2019, Chapter 15.**

Requested by:
Job Address:
Roof Access Location:
Date Requested:
Type of Existing Roof:

To Be Completed by The Inspector:

Is there Evidence of Water Ponding		Yes	☐	No	☐		
Is Moisture Present		Yes*	☐	No	☐		
Type of Roof Deck		Combustible	☐	Non-Combust.	☐		
Scope of Additional Work Required							
PLUMBING		Yes	☐	No	☐		
ELECTRICAL		Yes	☐	No	☐		
MECHANICAL		Yes	☐	No	☐		
Minimum Class of Roof Required		A.	☐	B.	☐	C.	☐
		Other: _____					
Roof Drains		Required	☐	Adequate	☐		
Overflow Drains		Required	☐	Adequate	☐		
Roof Insulation Existing		Yes	☐	No	☐		
Roof Insulation Wet		Yes	☐	No	☐		
Listing	Provided	Yes	☐	No	☐		
	Required	Yes	☐	No	☐		
Installation Instructions	Provided	Yes	☐	No	☐		
	Required	Yes	☐	No	☐		

If Yes, the additional scope will need to be added to the permit. The customer will need to submit a Field Change and include the material, how it is fastened and the added cost valuation. Once approved, it will need to be inspected as well.

To re-roof this structure, the following conditions must be met:

_____

_____

The re-roof proposal is approved if the conditions listed above are met: Yes ☐ No ☐

Final inspection is also Required at completion.

CITY OF GRESHAM