



FIRE DEPARTMENT

Four Cities User Board
Meeting Minutes
April 23, 2025– 4:30 pm
Teams/ City Hall Conf. Rm 1A

Call to Order: The meeting was called to order at 4:37 p.m. and ended at 6:00p.m.

Members Present:

Greg Dirks	Wood Village City Manager
Glenn White	Troutdale City Council
Nathan George	Fairview City Manager

Others Present:

Eric Schmidt	Gresham City Manager
Derik Minard	Fire Chief
Jeff Hairston	Assistant Fire Chief
Katie Lowell	Recording Secretary

Agenda Items:

- Fire Service Response Q&A

Chief Minard started the meeting with an overview of topics to be discussed in a PowerPoint presentation.

One Year Contract Extension:

The contract is with the Gresham City Attorney's office and should be ready for signature by 4/24. Gresham will ask for City Council signatures as this is how the contract is currently written, all other City Managers can sign for their respected cities and then present to Council for final approval. The contract should be finalized by mid-May. Begin follow-up meetings in July.

PowerPoint Presentation Overview Presented by Chief Minard:

The presentation began with an overview of Gresham Fire's current model as a regional approach. Highlighting call volume, call types, incident count, a map of station locations, NFPA 1710 standards and how stations move between FMA's. (link to video can be requested by emailing GFD@GreshamOregon.Gov)

- **Volume 2024:**
- **All 4 Cities (including D10)**
 - 168 Fire Type Calls
 - 8910 EMS
 - Incident count 17,518 overall with an average travel time of 5.39 min (1^s arriving unit)

- **Fairview**
 - 1,077 overall with an average travel time of 6.18 min (1st arriving unit)
 - 44 fire Type calls
 - 639 EMS
- **Troutdale**
 - 1,418 overall with an average travel of 5.96 min (1st arriving unit)
 - 31 Fire Type Calls
 - 841 EMS
- **Wood Village**
 - 491 overall with an average travel time of 6.65 min. min (1st arriving unit)
 - 20 Fire Type calls
 - 281 EMS

NFPA 170 Call Response Standards Key Points:

- The review detailed the required units and personnel based on occupancy type, including benchmarks and responsive objectives.
- Chief Minard reviewed a map showing the station locations, minimum staffing for each station, and requirements for specialty stations.
- An overview of Gresham Fire averages between 2020-2024 included:
 - Call processing time (BOEC)
 - Turn-out time
 - Unit travel time
 - Effective response force (Update to power point slide item 2, replace a duplicate 71 with 72)
 - Gresham currently runs an AVL system that dispatches the closest unit to the dispatched address.
 - NIST 22 essential tasks for a structure fire were shown, depicting crew response capabilities.

Standard of Cover:

- The Standard of Cover includes:
 - Community risk assessment
 - Response deployment analysis
 - Written policies and analysis.
 - Continuous improvement initiatives

Mapping and Station Locations:

- Chief Minard reviewed station locations, minimum staffing, and specialty station requirements.
- Heat maps of 2024 showed responses from Station 74 and Station 75, highlighting the need for reliability and resiliency.
- The map illustrates the locations of Gresham stations and mutual aid stations, showing the frequency of movement to cover an FMA due to call volume. This visual representation emphasizes the importance of strategic station placement in ensuring quicker response times.
- Clackamas units are dispatched through C-COM while Gresham and Portland units are dispatched through BOEC. When mutual aid from Clackamas is required, C7 must make a radio request, prompting BOEC to contact C-COM for the dispatch of appropriate Clackamas units.
- Station 75 had 1,687 calls and Station 74 had 3,317 calls, often assisting other districts.

Incident Response:

- Demonstrated the importance of ERF with fire incident on April 19, 2025, in Troutdale:
 - Engine 75 arrived in 2 minutes and 35 seconds.
- Engine 72 arrived in 3 minutes and 22 seconds.
- 19 personnel were on scene within 6 minutes and 25 seconds.

Reliability and Resiliency:

- Reliability:
 - Aim to achieve a 90th percentile reliability rate.
 - 76 is the slowest station, while Station 74 is about 82% reliable due to having two units (rescue and engine)
 - 71 has a truck and engine, making their reliability higher due to being in a double unit.
 - 75 has one engine, and reliability is lower due to call volume.
- Resiliency:
 - Resiliency is demonstrated through overlapping calls and mutual assistance between agencies.
 - Average time on scene per city for various types of fires (structure fire, car fire, motorist fires)
 - The ISO rating is determined by the Fire Department resilience and its capacity to respond to emergencies.

Round Table:

Chief Minard reviewed the City Reporting Dashboard functionality with each representative present.

After a major event in their FMA, Chief Minard will report to each City Manager.

City Managers have requested notifications when a hydrant is tapped to assist their Public Works department in tracking water usage.

Next Meeting: July 23, 2025