

SITE INFORMATION	
Site street address/location	City, state, ZIP
	Assessor's R#
APPLICANT INFORMATION	
Name of applicant	Name of representative
Name of firm	Name of firm
Street address	Street address
City, state, ZIP	City, state, ZIP
Phone	Phone
Email	Email
PROPOSAL SUMMARY	
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ATTACHMENTS	
<p>Required materials:</p> <p><input type="checkbox"/> A <b>narrative description</b> detailing the actions and process of the above proposal summary</p> <p><input type="checkbox"/> <b>Site plan</b> showing the location of existing and proposed:</p> <ul style="list-style-type: none"> <li>• Structures</li> <li>• Overlay boundaries</li> <li>• Vegetation</li> <li>• Utilities</li> <li>• Staging area (location of materials and/or machinery during work)</li> </ul>	<p>Additional documents may also be required:</p> <p><input type="checkbox"/> Restoration/mitigation plan</p> <p><input type="checkbox"/> Letter of authorization (if applicant is not the site owner)</p>

TYPE OF EXEMPTION REQUESTED (Check all that apply)		Gresham Community Development Code Section 5.0205
<input type="checkbox"/> A(1) Building permit for a phased development project where no new portion of the HGRO will be disturbed	<input type="checkbox"/> A(7) Planting and maintenance of landscaped areas in an approved permanent disturbance area	<input type="checkbox"/> B(2) One-time installation of impervious surface not exceeding 1,000 sf per site*
<input type="checkbox"/> A(2) Operation, maintenance, or repair of existing improvements	<input type="checkbox"/> A(8) Pruning and maintenance of trees that meet ANSI standards	<input type="checkbox"/> B(3) Construction of retaining wall not exceeding 4 feet in height*
<input type="checkbox"/> A(3) Alteration/replacement of existing structure that does not alter building footprint	<input type="checkbox"/> A(9) Restoration work	<input type="checkbox"/> B(4) Construction of pond or in-ground swimming pool not exceeding 1.5 cubic yards*
<input type="checkbox"/> A(4) Trenchless subsurface installation of utilities	<input type="checkbox"/> A(10) Fencing	<input type="checkbox"/> B(5) Development that does not require a building permit except for activities that exceed one or more of the thresholds in B(1) through B(4)*
<input type="checkbox"/> A(5) Planting of trees from the Gresham Native Plant List	<input type="checkbox"/> B(1) One-time excavation/filling of land not exceeding 10 cubic yards per lot*	<input type="checkbox"/> B(6) Outdoor bike and pedestrian recreation facilities for public use*
<input type="checkbox"/> A(6) Planting, removal, or maintenance of Street, Parking Lot, or Buffer Trees	<i>*If the property is located in the Highly Sloped Subarea (HSS), these exempt activities do not apply.</i>	
<b>PROHIBITIONS</b>		
<p><b>The following activities are prohibited in the Hillside &amp; Geologic Risk Overlay.</b> All individuals engaged in working within the HGRO must be advised of these limitations.</p> <p><b>A.</b> Stockpiling of woody debris is prohibited within 30 feet of a mapped landslide deposit or associated scarps, within 30 feet of a stream, or within the HSS.</p> <p><b>B.</b> Any new gardens, lawns, structures, or development (other than those exempted or those part of a regulated use that is approved with a HGRO permit).</p> <p><b>C.</b> The dumping of materials of any kind is prohibited.</p> <p><b>D.</b> Grading, placement of fill, or the removal of native vegetation (other than those exempted or those part of a regulated use that is approved with a HGRO permit).</p>		
<b>CERTIFICATION AND APPROVAL</b>		
<p>I affirm that I have read and understand the permit exemption limitations. I also verify that I am the property owner or an authorized representative of the property owner in this matter.</p>		
<p>_____</p> <p>Applicant/representative signature</p> <p><b>or</b></p> <p>_____</p> <p>Owner signature</p>	<p>_____</p> <p>Development Planning Manager/Designee</p> <p><i>Signature indicates approval to proceed with the project, as described in the attached documentation. Compliance with conditions is required.</i></p>	
Submittal date	Approval date	