To: City of Gresham Historic Resources Subcommittee

From: Mary Phillips, Senior Planner, Planning Commission Staff Liaison

Terra Wilcoxson, Comprehensive Planning Manager, Historic Resources

Subcommittee Liaison

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Memo Date: May 30, 2025 Meeting Date: June 9, 2025

Discussion of Draft Historic Resources Subcommittee items for the 2025-26 Subject:

Planning Commission and Subcommittees Work Plan

Attachments: 1. Draft Historic Resources Subcommittee items for the 2025-26 Planning

Commission and Subcommittees Work Plan

2. Fiscal Year 2024-25 Action Plan

This work session provides an opportunity for staff and members of the Historic Resources Subcommittee to discuss their section of the Draft 2025-26 Planning Commission and Subcommittees Work Plan (Attachment 1) before the Planning Commission brings it to City Council for their endorsement. The work plan items are focused around the Strategic Plan and its implementing Action Plan (Attachment 2). During this work session staff is seeking feedback from HRS members on their draft work plan items.

PLANNING COMMISSION AND SUBCOMMITTEES WORK PLAN

The Planning Commission and Subcommittees Work Plan is a working document that is meant to help focus and align the work of the Planning Commission and each of the Subcommittees for the 2025-2026 fiscal year in relation to the City's Strategic Plan. The roles of the groups are as follows:

- The **Planning Commission** makes recommendations to Council on how land in the city could be used and helps plan how the city will grow and change over time.
- The Community Development and Housing Subcommittee makes recommendations on the use of the City's federal U.S. Department of Housing and Urban Development (HUD) funds to support the needs of the city's low and moderate-income residents.
- The **Design Commission** reviews applications for development in our city's centers and helps create design standards for development that reflect our diverse and welcoming community.
- The Historic Resources Subcommittee helps identify and protect historic and cultural resources in our city and makes recommendations on development applications involving historic properties.
- The Transportation Subcommittee advises Council on the ongoing development of the city's multi-modal transportation network to improve safety, mobility, and livability in Gresham.



The **Urban Forestry Subcommittee** advises Council on tree issues throughout the city, and supports the City's significant tree list, approved street tree list, and Tree City USA activities.

The work items for each of these groups are focused around the guiding principles and priority goals of the 2022-2025 Gresham Strategic Plan. They typically support specific items on the Fiscal Year 2024-25 Action Plan, many of which are ongoing. Work items also include planning projects that have been initiated by Council which are related to the role of a Commission or Subcommittee. The plan is meant to focus on what is specific to the year it is for, so does not include tasks that are part of the regular ongoing function of a Commission or Subcommittee.

Gresham Strategic Plan

Mission

To foster a safe, thriving, and welcoming community for all.

Vision

Gresham is a vibrant, inclusive, and resilient community where everyone can share in economic prosperity, enjoy connection and belonging, and live a high-quality life.

Guiding Principles

- Diversity, Equity, and Inclusion
- **Authentic Engagement**
- Stewardship of Resources
- Innovative and Adaptive
- Trustworthy and Accountable

Strategic Priority Goals

- Financial Stability: Gresham's different revenue sources provide the City organization with a fair and stable financial foundation that adapts to change and challenges.
- Community Safety: Gresham is a safe and resilient place. The City works to reduce risk, harm and violence and meet the community's needs.
- Thriving Economy: Gresham creates greater opportunities for economic well-being and shared wealth for all.
- Housing for All: Everyone in Gresham can live in a secure and reliable place they call home, and no one experiences housing uncertainty. All Gresham community members can access housing that meets their changing needs and wants.
- Community Vibrancy: Community members and visitors come and find a wide choice of activities and opportunities to enjoy recreation and nature. We celebrate Gresham's many cultures and vibrant neighborhoods. Community events bring us together and build a shared sense of belonging.

BACKGROUND

The Planning Commission and Subcommittees Work Plan is called out in the Gresham Revised Code. During 2023 and 2024 City staff worked with City Council, the Planning Commission, and each of the Planning Commission's Subcommittees to establish a template and process for the creation of the annual work plan. City Council approved the 2024-2025 Planning Commission and Subcommittees Work Plan on August 20, 2024. The draft 2025-2026 work plan builds from

last year's plan and will be shared with each of the subcommittees by their staff liaisons. Feedback from each subcommittee on their tasks will be incorporated into the full draft work plan.

NEXT STEPS

- Through June, the Subcommittees will review and provide comments on their individual work plans.
- On June 23, 2025, the Planning Commission will review the full draft work plan for all groups to ensure its relation to the Strategic Plan.
- Staff and the Planning Commission will present the draft work plan to City Council at a joint work session on July 15, 2025, for Council endorsement.
- City Council will formally adopt the work plan as part of the consent agenda at a subsequent business meeting.
- The final work plan will be shared with the Planning Commission and Subcommittees and posted on the Planning Commission webpage.

FOR MORE INFORMATION

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