

## URBAN FORESTRY SUBCOMMITTEE MINUTES

Date:	03-17-2025
Time:	4:33 – 6:18 pm
Place:	Virtual Zoom Meeting
Attending:	<b>UFS:</b> Chair Christine Johnson, Vice-Chair Thea Hayes, Jim Buck (until 6:02), Steve Stevens (until 5:35), Keith Warren <b>Staff:</b> Jim Wheeler, Carrie Pak, Torrey Lindbo, Teresa Huntsinger, Astrid Dragoy <b>PC Liaison:</b> Greg Schroeder <b>Council Liaison:</b> Absent <b>Guests:</b> Janet Unruh
Absent	<b>UFS:</b> N/A

**Agenda Item #2 – Public Comments**

Discussion:	<ul style="list-style-type: none"> <li>• Gradin Sports Park</li> <li>• Skyliner Subdivision Street Trees <ul style="list-style-type: none"> <li>○ The committee chose to discuss these topics during the Chair update portion of the meeting.</li> </ul> </li> </ul>
Decisions:	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
Action:	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

**Agenda Item #3 – Approval of Meeting Minutes**

Discussion:	<ul style="list-style-type: none"> <li>○ Jim Buck moved that the meeting minutes for January 27, 2025 be approved as submitted.</li> <li>○ Steve Stevens seconded with a correction of one incorrect word.</li> <li>○ The modified motion was agreed upon.</li> </ul>
Decisions:	<ul style="list-style-type: none"> <li>• January 27, 2025, approved 5-0 (with spelling correction from “theory” to “trees”)</li> </ul>
Action:	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

**Agenda Item #4 – Stormwater Management Manual Update**

Discussion:	<ul style="list-style-type: none"> <li>• <b>Stormwater Management Manual Update</b> <ul style="list-style-type: none"> <li>○ Torrey Lindbo, Teresa Huntsinger, and Carrie Pak provided an update to the UFS regarding the Stormwater Management Manual Updates expected to be adopted by June 1, 2025. <ul style="list-style-type: none"> <li>▪ Tree Well Design</li> <li>▪ Swale Design</li> <li>▪ Structural Soils as part of both well and swale design</li> <li>▪ Street Trees located within tree wells will be maintained by the City.</li> </ul> </li> </ul> </li> <li>• <b>Parks Program Manager Introduction – Astrid Dragoy</b> <ul style="list-style-type: none"> <li>○ Carrie Pak introduced Astrid Dragoy, the new DES Parks Program Manager. <ul style="list-style-type: none"> <li>▪ Jim Buck suggested the idea of having the Parks department meet with UFS at least once a year to get an update on the trees within the parks.</li> <li>▪ Steve Stevens reiterates the importance of having an Urban Forester to be employed with the City.</li> </ul> </li> </ul> </li> </ul>
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Decisions:	<ul style="list-style-type: none"> <li>None</li> </ul>
Action:	<ul style="list-style-type: none"> <li>N/A</li> </ul>

Agenda Item #5 – Chair Update	
Discussion:	<ul style="list-style-type: none"> <li><b>Arbor Day/Arbor Month Event (April Tree ID Walk) – April 26, 2025</b> <ul style="list-style-type: none"> <li>Tina is working on getting the Arbor Day proclamation before the Mayor (the Joint Cemetery Tree Tour, if available, will be used for the Arbor Day Celebration on 4/27/25)</li> </ul> </li> <li><b>Summer Line-up</b> <ul style="list-style-type: none"> <li>April – Joint Cemetery Tree Tour (Arbor Day Celebration) – if available Downtown Heritage Tree Tour (along with the Tree ID Walk)</li> <li>May – No events planned currently</li> <li>June – Joint Cemetery Tree Tour</li> <li>July – EAB Training a Main City Park (7<sup>th</sup> or 14<sup>th</sup>)</li> <li>August – Joint Cemetery Tree Tour</li> <li>September – Young Tree Pruning Workshop &amp; Tool Sharpening</li> <li>October – Joint Cemetery Tree Tour</li> </ul> </li> <li><b>Membership Recruitment</b> <ul style="list-style-type: none"> <li>The goal is to add a couple of members in the next 6 months</li> <li>Current UFS members are allowed to recruit- Arbor Day walks and events may be good opportunities to gain interest.</li> </ul> </li> <li><b>Gradin Sports Park Arboretum Trees – From Chris Strong, DES Transportation Director:</b> <ul style="list-style-type: none"> <li>DES Transportation Director Chris Strong sent an email outlining the Palmquist Road improvements that impacted the Gradin Sports Park Arboretum Trees. The content of this email will be forwarded to the UFS members after this meeting.</li> </ul> </li> <li><b>Skyliner Subdivision Street Trees</b> <ul style="list-style-type: none"> <li>Gresham Building Department has an agreement with Lennar Homes (home builder) for the planting of the trees prior to the final homes overall. It is likely that this planting will occur during the Fall planting season.</li> </ul> </li> </ul>
Decisions:	<ul style="list-style-type: none"> <li>None</li> </ul>
Action:	<ul style="list-style-type: none"> <li>N/A</li> </ul>

Agenda Item #6 – General Update	
Discussion:	<ul style="list-style-type: none"> <li><b>Springwater Corridor Brush Cutting</b> <ul style="list-style-type: none"> <li>City of Portland owns the Springwater Trail property and is not required to notify Gresham of any brush trimming. Additionally, PGE has a Statewide exemption to trim trees to keep the power lines. Astrid provided additional information – City of Gresham maintains approximately 3 miles of the trail in Gresham and did a brush clearing job. It was supposed to only be 6 feet from the trail versus the up to 12 feet that occurred in some areas, including some native vegetation.</li> </ul> </li> <li><b>Southwest Community Park</b> <ul style="list-style-type: none"> <li>Status Kickoff Meetings for Park Planning – DES Parks needed to finalize the dates and location of the events. I will send out an outreach flyer for the upcoming Community Park Design open house meetings for SW and SE Community Parks.</li> </ul> </li> </ul>

	<p>DES Parks is also working with City Communications staff on a larger communication and outreach plan that includes advertising in the upcoming printed Gresham NEWSLETTER, web presence and direct communication to groups to nearby neighbors and neighborhood groups.</p> <ul style="list-style-type: none"> <li>• <b>Tree Cookie From 396-year-old Tree that was struck by lightning</b> <ul style="list-style-type: none"> <li>○ The tree cookie is ready. DES Natural Resources is waiting on a decision by management for the location and the approval to have it picked up.</li> </ul> </li> </ul>
Decisions:	<ul style="list-style-type: none"> <li>• None</li> </ul>
Action:	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

<b>Agenda Item #7 – Upcoming Events</b>	
Discussion:	<ul style="list-style-type: none"> <li>• <b>April 26, 2025 – Tree and Garden Walk Between Portland and Gresham</b> <ul style="list-style-type: none"> <li>○ Tina is working with Portland Parks and Recreation to plan the 4/26 Black Earth Day Stroll from Verdell Burdine Rutherford Park to Vance Park. This is to take place from 10:15 – 2:00. The key role being sought from the UFS is to have the UFS help with escorting members along the walk and be an educational resource. Tina will provide a flyer soon and Portland will post it on their website.</li> </ul> </li> </ul>
Decisions:	<ul style="list-style-type: none"> <li>• None</li> </ul>
Action:	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

\*These minutes were approved by the Urban Forestry Subcommittee on the April 21, 202, meeting.