

Meeting Minutes

Monday, July 15, 2024
6:00pm
Online Meeting via Zoom

I. Call to Order

A regular session of the Historic Resources Subcommittee was called to order by Chair Teri Browne on the 15th of July, 2024 at 6:03pm. The meeting was held online via Zoom. The meeting was digitally recorded, and minutes were prepared by Hayley Hamann.

MEMBERS PRESENT: Teri Browne, Chair
Mark Moore
Marisa Swenson

COUNCIL LIAISONS PRESENT: Sue Piazza

STAFF PRESENT: Hayley Hamann, Administrative Assistant II
Terra Wilcoxson, Comprehensive Planning Manager, Staff Liaison

II. Subcommittee Recruitment Update

Terra Wilcoxson updated the group on the purpose of the Historic Resources Subcommittee. A full subcommittee would include 7 members. Each member is appointed by Council, and the member roster is forwarded to the State Historic Preservation Office (SHPO). Wilcoxson shared that the purpose of the HRS is to advise Council and the Planning Commission on matters relating to the City's inventory of historic landmarks and the preservation of historic and cultural resources within the city. Wilcoxson informed the HRS that all three current members have reapplied for an additional term, and that there are two additional applicants. Interviews are expected to take place after Council break is over (July 20-August 16).

III. Historic Resources Project Update

Planning Commission and Subcommittees Work Plan: The Work Plan consists of three HRS projects for 2024-2025. These projects include a Reconnaissance Level Survey of neighborhoods and historic assets by using grant funding as support, holding a historic preservation education event, and giving recommendation on the application for the Zion Church local inventory designation. The final Work Plan will go back to City Council on August 20th as a consent agenda item.

German Evangelical Church Historic Landmark Designation Application: Wilcoxson gave the HRS members a brief background on this building located at 436 N Main Avenue. The building is currently known as Spinellas and is owned by the Gresham Historical Society. She informed the group that a grant through SHPO funded consulting services through Continuum Preservation to prepare an application for this building to be designated as a local historic landmark. Through the work of the consultant, it was determined that this building would not be a candidate for the National Historic Registry because of the alterations that have been done throughout the years. The City is waiting on two pieces of further documentation prior to submitting the application for processing. The Historic Resources Subcommittee will make a recommendation to City Council after the complete application is submitted.

Upcoming Agenda Items: Wilcoxson gave the HRS a timeline for the next 6 months of what future meetings may include. Potential agenda items that were included were the German Evangelical Church Designation Applications in late summer, welcoming new members and a subcommittee training in October, and a SHPO training in January 2025 as well as planning for the historic preservation event.

IV. Other Committee Business

No members of the HRS nor Councilor Piazza had any pertaining updates for the group.

V. Adjourn

The meeting adjourned at 6:20pm

Chairperson

Recording Assistant

Date

Date

A full recording of this meeting is available upon request.

*These meeting minutes were approved by the Historic Resources Subcommittee on June 9th, 2025.