



To: Members of the Budget Committee

From: Elizabeth McCann, Budget & Finance Director

Meeting Date: May 7, 2025

Subject: Budget Committee Protocols

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### **Budget Committee Ground Rules**

Unless changes are made by the Budget Committee, the following ground rules remain in place:

- End no later than 9 p.m. unless the extension is approved by the committee.
- Public Comment before Budget Committee discussion.
  - Three minutes per person or per organization
  - 30 minutes total input period
- The Proposed Budget will be approved as a whole.
- If additional meetings are needed, the hearing will be recessed at the end of each meeting.

### **Election of Budget Committee Officers**

- Per Local Budget Law and the Gresham Redevelopment Commission Budget Committee (GRDCBC) Bylaws, the GRDCBC shall elect a Chair and Vice Chair annually.
- The Chair presides over the annual GRDCBC meeting. The Vice Chair performs the duties of the Chair in the absence or incapacity of the Chair. No GRDCBC member may serve more than two successive years in any one office per the GRDC Budget Committee Bylaws.
- The current Chair, Jack Hollis, has served in that capacity for two years and is not eligible to serve as Chair for the FY 2025/26 Budget Committee. Mr. Hollis is eligible to serve as Vice Chair. Mr. Hollis will start the meeting until a new chair is elected.
- The current Vice Chair, Celso Naranjo, has served in that capacity for two years and is not eligible to serve as Vice Chair for FY 2025/26 Budget Committee. Mr. Naranjo is eligible to serve as Chair.

